

# 3-DAY NOTICE TO PAY RENT OR SURRENDER POSSESSION

(CODE OF CIVIL PROCEDURE 1161)

To: \_\_\_\_\_  
ALL RESIDENTS FULL NAME(S) (tenants and subtenants) in possession and all others in possession

**NOTICE IS HEREBY GIVEN** that, pursuant to the agreement under which you hold possession of the premises located at:

Street Address: \_\_\_\_\_, UNIT # (if applicable): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

There is now due and unpaid rent for said premises in the sum of \$ \_\_\_\_\_, enumerated as follows:

\$ _____	DUE FROM _____	THROUGH _____
\$ _____	DUE FROM _____	THROUGH _____
\$ _____	DUE FROM _____	THROUGH _____
\$ _____	DUE FROM _____	THROUGH _____
\$ _____	DUE FROM _____	THROUGH _____
\$ _____	DUE FROM _____	THROUGH _____

**WITHIN THREE (3) DAYS** after service of this notice on you, you are required to pay the rent in full, or to vacate and return possession of the premises and the keys to said premises, to the owner or owners authorized agent. If you fail to do so, legal proceedings may be commenced against you to recover possession of the premises, to declare your agreement forfeited and to recover **TREBLE RENTS AND DAMAGES** plus attorney fees, court cost, and for such further relief as the court may deem proper.

**YOU ARE FURTHER NOTIFIED** that the lessor elects to declare a forfeiture of the rental agreement under which you hold possession of the premises, unless the total rent due is paid **WITHIN THREE DAYS** following service of this notice on you.

Acceptable Form of Payment(s) is/are:

EFT/DEPOSIT If checked, fill in below:

Account #: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Bank City, State, Zip: \_\_\_\_\_

Between the hours/days: \_\_\_\_\_

- Personal Check  
 Cashier's Check / Money Order  
 With Cash

By Mail

Please Make Payment in Person

Payable to: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Between the hours/days: \_\_\_\_\_

Owner or Owner's Agent

Telephone #: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner/Agent Signature

**THIS NOTICE DOES NOT AFFECT ANY NOTICE ALREADY SERVED OR ANY NOTICE SERVED WITH THIS NOTICE**

As required by law, you are hereby notified that a negative credit report may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

[www.Eviction-Center.com](http://www.Eviction-Center.com)